

## Supervision Agreement Form S2

This form is to be completed at the beginning of the supervision process. It applies to all Professional Supervision and identifies that which both the financial counsellor and supervisor want and will contribute to the supervision process. It provides a chance to discuss any difficulties that may arise.

**Content and focus of supervision will be based on:**

- Reviewing your work via discussion, reports, observations;
- Agreeing and monitoring action plans;
- Development of your skills, knowledge and value base by reflecting on your performance;
- Identifying your development needs, interests, goals and action plans;
- Providing space for you to reflect more generally on your experience of, and feelings about your work.

**Making supervision work: what each agree to contribute**

**The financial counsellor:**

What I want from you as my supervisor:

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What I will contribute as the supervisee to make this work:

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**The SAFCA Supervisor:**

What I want from you as the supervisee:

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What I will contribute to make this work:

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**To consider together:**

What we will do if there are difficulties working together:

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Other comments:

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This agreement to be reviewed at (frequency Minimum Quarterly) \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

Signature of Supervisor \_\_\_\_\_

Date: \_\_\_\_\_

Name of financial counsellor: \_\_\_\_\_

Signature of financial counsellor: \_\_\_\_\_

Date: \_\_\_\_\_

**THIS FORM DOES NOT GET SENT IN TO SAFCA. COPIES TO BE KEPT BY BOTH PARTIES FOR FUTURE REFERRAL AND SAFCA AUDIT PURPOSES**