











Ordering Instructions

- 1) Please use black or blue pen only.
- 2) Lunch order bags can be requested with your child's lunch order.
- 3) Please ensure you place your child's name and class on the bag. Also clearly identify the break in which you would like you child to receive their order.
- 4) Please also refrain from using sticky tape and staples to seal your child's bag.
- 5) Please note that no refunds will be given on orders after 10:00am on the day of the order. This is due to once food is placed in the pie warmer / ordered from the supplier the canteen has paid for your child's food. If your child leaves school after 10:00am please contact the canteen before leaving the school.
- 6) Please note that **Snacks and Ice Blocks CANNOT** be ordered.
- 7) 'Special Day' orders: if your child is absent on the 'special day', orders will be 'made up' on the following school day only. No other refunds will be offered.

Forgotten Lunches

Your child will always be fed if lunches from home or lunch orders are accidentally left at home or misplaced. In this case children, will be given the choice between a cheese sandwich or a vegemite sandwich. A note will be sent home through the class teacher of any payment owed. THIS SERVICE IS PROVIDED ON THE UNDERSTANDING THAT PAYMENT WILL BE RECEIVED ON THE NEXT SCHOOL DAY. The need to chase up money is extremely time consuming for all involved. Please also note that I.O.U's are no longer available.

If a parent or guardian finds a lunch or lunch order left at home, I am more than happy for you to contact the school and order lunch over the phone no later than 12.00pm. This is again, on the above understanding.