



March 13, 2020

Dear families and friends,

As you are aware, the World Health Organization has declared the Novel Coronavirus a Global Pandemic. Tedros Adhanom Ghebreyesus, who heads the UN agency, was quoted to say on March 11, 2020 that the WHO is "deeply concerned by the alarming levels of spread and severity" of the outbreak. He also expressed concern about "the alarming levels of in-action." Tedros stated, "we have, therefore, made the assessment that COVID-19 can be characterized as a pandemic."

Although most of the people exposed to this virus recover fully, Community Living Burlington has taken measures to minimize exposure to the people we support and our employees.

Starting March 16th, **we will be limiting the public from entering our Mainway building.** Where possible, meetings will take place through conference calling or Skype.

The day programs will still be running, but we are asking families and friends not to venture beyond the reception area for drop off and pick up. Our employees will be available to greet families and share information and how everyone's day has been, but we will **only** be allowing employees to go beyond reception. Drop off and pick up in the hallway will also apply to our satellite programs Start it Right, RYC and Tansley Woods. We will have stations at every entrance of our main building and subsequent satellite programs. These stations will be available for the people we support and employees to use hand sanitizer and sign in if required.

On Monday March 16th, the management team will be meeting about the next stages of our Pandemic Plan. We will keep you informed about any further changes or possible closures as they develop.

This may sound alarming, but we need to remember that many of the people we support have compromised immune systems that can make them vulnerable to this virus. This first step in the plan will hopefully minimize chances of exposure.

Community Living Burlington will continue to keep all our stakeholders informed weekly until this is no longer a health issue.

Sincerely,

A handwritten signature in black ink, appearing to read "Judy Pryde", written in a cursive style.

Judy Pryde
Executive Director

The Mission of Community Living Burlington is to enrich the quality of life and to promote full and meaningful inclusion in the city of Burlington of people who have a developmental disability.

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