

3.3 (h) Resources and Toy Library Policy

Policy number: 3.3 (h)
Date last reviewed: March 2023
Reviewed by: Child Care Team

This policy relates to	
Human Services Quality Framework	
National Quality Standards Early Childhood Education & Care	1.2.1, 1.2.2, 1.3.1, 3.2, 3.2.2

Purpose

Educators’ are supported with an intentional teaching resource library with kits specifically developed to reflect the Early Years Learning Framework.

Policy

In order to provide a high quality of care and to meet the Education and Care Services National Law 2010, Education and Care Services National Regulations 2011 and National Quality Standards, educators are expected to provide appropriate activities and experiences to stimulate and develop each child’s creative, emotional, intellectual, language, physical and social potential.

Educators should ensure that the individual needs of children can be met in all areas of development and need to ensure that their resources are sufficient for the age and number of children in care. The service has a minimum equipment list which is provided to all new educators as a guide to the equipment needs for varying age groups of children.

The service has a range of resources available to supplement those provided by the educator including toys, cots and car restraints. Resource books and DVDs are also available to parents and educators. The toy library is available to all educators at no additional cost with the following conditions:

- Toys and equipment should be cleaned before returning.
- Toys and equipment that require cleaning may incur a cleaning fee.
- Lost or damaged toys may incur a replacement fee.
- Upon receipt of equipment, the educator is responsible for checking and reporting to the service any missing pieces or damage.

Toy library is housed at 44 Tina Street and may be accessed Monday to Friday 9am to 4pm and at other times by appointment. Toy library is made available for borrowing for the hour before any mid-week training or service meetings held in Beaudesert.

Arrangements may be made for educators in outlying areas to borrow additional items for a longer period and distribute the items to other educators within their area prior to return. Dependant on the size of the equipment, Coordinators are often able to deliver equipment requested on next planned visit to the educator's home.

Associated Beaucare Policies and Documents

Relevant Legislation

National Law

National Regulations

National Quality Standard

<https://www.education.gov.au/child-care-provider-handbook-0>