



2.4 Parents / Guardians Policy

Policy number: 2.4
Date last reviewed: August 2024
Reviewed by: Child Care Team

This policy relates to	
National Quality Standards Early Childhood Education & Care	6.1 Supportive relationships with families 6.1.1 Engagement with the service 6.1.2 Parent views are respected 6.1.3 Families are supported 7.1.3 Roles and Responsibilities

Policy

The primary importance of family in the lives of children is acknowledged and respected and is an underlying principle for practices and procedures. Parents, guardians and other family members are encouraged to share information with their educator about their child, their culture and to become involved in the service. This may include being involved in Professional Discussion sessions, or on an informal basis by sharing their ideas with their educators, offering input through service surveys, discussions with coordinators and participating in family events and workshops hosted by the service. Educators will also share information with parents and guardians and involve them in their child’s progress within legal guidelines.

Whenever their child is in care and in compliance with any court or parenting orders, parents or guardians are entitled and welcome to visit the home and observe the provision of childcare (Child Care Act S78) and participate in the program.

Parents are responsible for ensuring that the information kept in their child’s enrolment record is complete and up to date at all times. This includes contact information for parents and emergency contacts, medical information (medical practitioner, Medicare number and immunisation status) and any court orders or legal matters pertaining to the child.

Parents input and feedback will be sought through phone calls, emails and surveys.

Emails are sent through Hubworks with all families issued login details as part of the enrolment process.

Associated Beaucare Policies and Documents

Relevant Legislation

National Law

National Regulations

National Quality Standards

Child Care Act S78

ACECQA - www.acecqa.gov.au

Department of Education & Care - www.education.gov.au

Child Care Legislation

<https://www.education.gov.au/child-care-legislation>

[Family Assistance Legislation Amendment \(Jobs for Families Child Care Package\) Act 2017](#)

[A New Tax System \(Family Assistance\) Act 1999](#)

[A New Tax System \(Family Assistance\) \(Administration\) Act 1999](#)