

## MEMORANDUM

**TO:** THE PUBLIC AND THE PROFESSION

**FROM:** Justice Paul T. O'Marra  
Local Administrative Justice – Criminal  
Ontario Court of Justice

**DATE:** September 13, 2022

**RE:** In and Out of Custody Resolutions, Judicial Pre-Trials and Trial Scheduling

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### **Adult and Youth Out of Custody Pleas**

Out of Custody resolutions can be adjourned to courtroom 304, Monday – Friday and may proceed remotely. If an accused may be receiving a custodial sentence, the accused should be in-person. Resolutions with a JPT Judge, can be scheduled with the Trial Coordinators office at [Brampton.OCJ.TrialCoordinator@ontario.ca](mailto:Brampton.OCJ.TrialCoordinator@ontario.ca) indicating the clients name, next court date and JPT Judge.

### **Adult and Youth In Custody Pleas**

In Custody resolutions can be adjourned to courtroom 304, Monday – Friday. Matters should be adjourned to courtroom 304 on an in-person remand. The accused should be brought to the courthouse, to appear in-person. If the matter is being brought forward from a later date, a draft Judges Order should be submitted to the trial coordinators office for the requested for the in-person appearance.

### **In Custody Trials, Preliminary Hearings and Discovery Hearings**

In accordance with the interim mode of appearances, as of April 4, 2022 released by the Chief Justice, any trials, preliminary hearings or discovery hearing involving in custody accused shall be heard in-person. This will ensure an efficient use of court time and allocate video resources to bail matters. Any exceptions require approval of the presiding Judge at Trial Readiness Court or Local Administrative Judge P.T. O'Marra.

### **Adult and Youth JPT scheduling**

Counsel Judicial Pre-Trials can be scheduled via a Zoom call with the Trial Coordinators Office, Monday – Friday from 9:00 a.m. – 1:00 p.m. A JPT is not required for matters estimated at 2 days or less.

**Trial Scheduling**

Trials may be scheduled via a Zoom scheduling conference with the Trial Coordinators Office. Scheduling Conferences can be scheduled at <https://appt.link/brampton-ocj-trial-scheduling>. The Trial Scheduling form and Trial Time Estimate form must still be submitted to the trial office in advance of the conference to schedule the date.

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Justice Paul T. O'Marra, LAJ (Criminal)