

TERMS AND CONDITIONS

Function Name

Function Date:

CONFIRMATION & DEPOSIT

A booking will be confirmed upon receipt of the booking form, signed copy of terms and conditions and payment of the venue hire within 10 business days of a tentative booking or query. A function booked within 10 business days of the function date will require confirmation and payment immediately. Management reserves the right to cancel the booking and allocate the venue to another client if confirmation is not received within this time frame.

FINAL NUMBERS & PAYMENT

Final menu selection, numbers, dietary requirements and FULL PAYMENT is required 7 full business days prior to the function by returning the function details form. Refunds will not be given for change of mind or guests nonattendance. We accept cash, visa or MasterCard, EFT details can also be provided if preferred. For corporate clients, an invoice will be provided 5 days prior to the function/event and payment should be made within 7 days.

CANCELLATIONS

Cancellation of a booking must be received in writing. Should cancellation be after a deposit has been paid the deposit is forfeited. Full payment of room hire and catering is required should a cancellation occur within 10 business days of the function.

PRICING

Function Packages and menus are reviewed yearly and pricing is subject to change. All functions/events after January 31st will adopt the updated packages/menus, including those booked prior. Prices are based on minimum numbers required. If minimum numbers are not met a surcharge will be incurred. Prices are based on current costs including GST and are subject to change without notice to cover any unforeseen variation in costs.

FOOD AND BEVERAGE

All guests must be catered for when liquor is provided. All catering and beverage requirements must be finalized 7 business days prior to the function via the function details form and a meeting with the function manager. For cocktail functions, all platters must be served before 3pm for daytime functions and 9:30pm for evening functions. There is a minimum catering requirement for all functions, No food or beverage may be brought onto the premises for consumption (with the exception of a celebratory cake). Where a bar tab is required a credit card or cash is to be lodged with the function bar staff on duty before the function commences, with payment being finalized at the conclusion of the function. Our beverage options do not include table service, however this can be arranged at an additional cost, this is also to be organized 7 days prior to the function for staffing purposes. For further information about 18th and 21st packages speak to our Function & Sales Manager.

MINORS

Persons under the age of 18 years are not to attempt to purchase or consume any alcohol whilst on the premises. Jimmy Deane's reserved the right to refuse any person service who is unable to provide appropriate photo ID. Minors are required to be under direct supervision of a parent or guardian at all times. All persons under the age of 18 years, MUST vacate the premise by 12:00am

DECORATIONS AND SIGNAGE

General cleaning of the room is included in the room hire. If however cleaning requirements are deemed to be excessive or if any specialized cleaning is required the client will incur additional charges for this. You are welcome to arrange your own decorations for your function however nothing can be screwed, nailed or adhered to any surface that may be damaged by such actions. Confetti (or items similar) or table scatters are NOT permitted. Smoke machines are NOT permitted.

RESPONSIBLE SERVICE OF ALCOHOL

We reserve the right to refuse service and/or entry to any person deemed to be intoxicated or exhibiting inappropriate behavior. Any person refused service due to intoxication or inappropriate behavior will be asked to vacate the venue immediately regardless of his/her association with the hirer or organizer/s we reserve the right to cancel a function/event at any stage without refund if the function/event or its guests are deemed unsafe, unhealthy or unruly. Alcohol that has been received as a gift cannot be consumed on the premises.

CLIENT RESPONSIBILITY

It is understood that the client will conduct the function in an orderly manner and in full compliance with the terms and conditions. You as the client assume responsibility and payment for any and all damages caused by them or any guests attending the function. Jimmy Deane's Entertainment/South Adelaide Footballers Club Inc will not accept any responsibility for any loss or injuries or death sustained by any person as a result of equipment installed at the venue by the client or parties acting on behalf of the client. Jimmy Deane's Entertainment/South Adelaide Footballers Club Inc accepts no responsibility for any goods or reserves the right to exclude or eject any or all objectionable persons from the function and/or club without liability and to cease or close down any function if:

- Misleading information is given upon the function booking
- The law or acts are breached by a guest or attendee of the function
- If any inappropriate behavior occurs towards other customers, general public, staff or Jimmy Deane's/ South Adelaide Footballers Club representative/s

INSURANCE

While all care is taken by management to ensure that all property of the client is protected, Jimmy Deane's will not be held responsible or pay any premiums on any insurance policies against injury, damage to or loss property left in the facility or grounds prior to, during or after the function.

SECURITY

If we believe security is necessary for your function you (the client) will be required to pay for a minimum of 1 guard at 4 hours. All 18th and 21st require security. Jimmy Deane's security supplier is the only company to be used.

I hereby accept the terms and conditions listed above.

Signed

Date



BOOKING FORM

Client Details

Contact name: _____

Address: _____

Contact details: Home _____ Business _____

Mobile _____ Email _____

Event Details

Name of Event: _____

Event date: _____ No of guests: _____

Room choice: _____

Event Start time: _____ Event finish time: _____

DEPOSIT PAYMENT

Payment of room hire is required as deposit to confirm booking.

PAYMENT METHOD

CREDIT CARD

Credit card number: _____ Expiry date: ____/____ CCV number: ____

ELECTRONIC FUNDS TRANSFER TO THE FOLLOWING ACCOUNT

BSB: 065 000 Account: 11047809 Name: South Adelaide Footballer's Club

CASH PAYMENT

DEPOSIT (VENUE HIRE) AMOUNT: \$ _____

CORPORATE CLIENTS INVOICING DETAILS

NAME: _____ COMPANY: _____

BILLING ADDRESS: _____

EMAIL ADDRESS: _____

**Please attach this with the Terms and Conditions and return with payment of the venue hire.
Receipt of payment is confirmation of agreement to Jimmy Deane's Terms and Conditions.**

