

**SHORT REPORT**  
**Spoken English Language Course**  
**(12-21 June 2019)**



**La Salle Higher Secondary School Multan**  
9 Bosan Road, Multan, Pakistan

## **Preface**

The management of La Salle H/S School Multan provided an opportunity to its staff and faculty to improve their Spoken English Language by organizing the “Spoken English Language Course” that was facilitated by Dr. Amir Mehmood (P.hD, English, Rochdill University UK). He has almost 30 years of English Teaching experience including 17 years in the UK. He was given the task to develop the UK based English concept among the participants.

It was started on 12<sup>th</sup> June 2019 participated by almost 60 teachers with keen interest. Some teachers were unable to attend but even then the strength was good who attended the workshop being organized in Collin Hall of La Salle H/S School Multan. The workshop was ended on 21<sup>st</sup> June 2019 with thanks and appreciations to the management and resource person.

All the participants were happy and commit to increasing their English Language Skill day by day after the sensitization by the resource person.

## **Proceedings**

The Course was being inaugurated by Br. Shahzad George Gill with an introduction of the resource person Dr. Amir Mehmood. Then the participants have introduced themselves to the resource person and outline of the course was shared by Dr. Amir Mehmood. The detail of the course outline is given below:

### **1. Outline**

- a) Introduction with each other spoken
  - a. Spoken Language Definition
  - b. Conversation, vocabulary, grammar, pronunciation and word building
- b) Developing effective and meaningful communication task
- c) Body language and voice variety in teaching.
- d) Audience response

### **2. Verbal and Non-verbal Communication**

- a) Communicate personally
- b) Group Discussions
- c) Topic Assigned Discussions
- d) Promote Grammer

### **3. Growth of Language**

- a) Development by putting up questions
- b) Basic understanding of language
- c) Language lesson planning

### **4. Language Interest**

- a) Make it Relevant
- b) Change the room layout
- c) Use Props

- d) Tell a story
- e) Consider the Topic

**5. Conversation**

- a) Always Present as an English Speaker
- b) USE of Verbs
- c) Correct use of Words
- d) Not to lapse in the language
- e) Remove Hesitation

**6. Focus on Conversation and Fluency**

- a) Choice of a Topic
- b) No Controversial Topics
- c) Pair/Group work

**7. Every Day Conversation**

- a) Teaching New Vocabulary
- b) Teach Formal / Informal Conversation

**8. Walk Around Assess Them and Ask**

- a) Questions to remove hesitation. To refresh, inspire and enliven their teaching practice. Broad their knowledge.

## **Conversation**

Dr. Amir selected the topic for each day discussion and every participant took part in it whether he or she can speak or not. The topics of discussion are given below:

1. Festivals in Pakistan
2. Why boys and girls fail in college
3. Moods
4. Marriages
5. Makeup, fashion & media
6. Corruptions

Sometimes participants choose their own topics to speak. He asked to turn by turn to come in front and speak to the audience. Some of the topics being discussed are given below:

1. Our country
2. Childhood
3. Cooking
4. About Family
5. Favorite Hobbies

Dr. Amir also asks questions according to the topic to remove the hesitation of the participants. Through this method, many of the teachers those who were feeling shy at the beginning of the workshop got

enough confidence to speak in front of the audience without hesitation. it was an effective technique he utilizes to boost up the confidence of the teachers.

### **Group Work**

Dr. Amir also uses the Group work tool that encourages active learning, develop critical-thinking, communication and decision-making.

Dr. Amir formed the six groups and gives them the situation to plan carefully and act on it. All groups prepare the situation in dramatic form and present it one by one. Dr. Amir gives the marks to each group on their performance he also appreciated the individuals those who perform well. The detail of the groups is given below with topics/situation assigned:

Group 1	Class Room Situation
Group 2	Marriage Ceremony
Group 3	Cosmetic Company Failure Situation
Group 4	Quarrel over the property after Grandfather Death
Group 5	Hospital Situation
Group 6	Cosmetic Shop (Friends on Shop)

He presented gifts to the top performers and appreciated all to perform well. This exercise gives a lot of confidence to each participant and helps everyone to remove their hesitation.

### **English Grammar**

Keeping in view the importance of the grammatical concept of the teachers, Dr. Amir the resource person taught one topic every day to enhance the grammatical understanding of the teachers. Following topics were covered:

1. Sentence building
2. Punctuations
3. Verbs
4. adverbs
5. Prepositions
6. Nouns
7. Pronouns
8. Adjectives
9. Conjunctions

It was being observed by the resource person that the teachers have an idea of all above-mentioned topics but it was being practiced practically through giving them grammatical tests, and conversation exercises to develop their spoken English concept correctly.

### **Vocabulary Building**

The resource person builds the vocabulary every day through giving a few words daily for learning and adding in the vocabulary of the teachers. Next day it was practice to take the test of those words.

## **Jumble Words**

The resource person also gives the jumble words to develop the concept of the participants to form the words that were another good technique to build the concept of the teachers to construct proper words by using the jumbled alphabets.

## **Assessment**

Dr. Amir the resource person uses test system on a daily basis to assess the learning of the participants on each subject he was teaching. There was a markable improvement in the marks of teachers that was a good learning indicator.

The final test was also taken by the resource person that was prepared out of the full contents of the course outline and he was happy to see the marks of the participants.

## **Closing Ceremony**

The course was ended on 21-06-2016 with a closing ceremony being organized by the administration of the school. All the participants were present and Br. Rehman Javed (Administrator), and Mr. Samuel Sardar (Vice Principal) chair the program.

The last class was ended at 11:00 am and the program was started at 11:10 am. There was feedback from Ms. Naomi Aster (Headmistress – Primary Section), Mr. Saleem Bhatti (Teacher), and some other teachers.

The final note was given by Br. Rehman Javed, thanks to Dr. Amir (Resource Person) for conducting the “Spoken English Language Course” with entire dedication and also thanked all the teachers for their participation in the course.

The program was ended with a group photo and refreshment at the end.

## **Learning Outcomes**

- Participants come to know the correct usage of English Grammar.
- The participants improve their English speaking ability in front of the audience.
- The participants come to know the formation of groups and group work.
- Teachers also improve their vocabulary.
- They got the concept of how to teach effectively in the classroom by involving every student.

## **Conclusion**

Overall the “Spoken English Language Course” remain successful and fruitful for all the participants keeping in view their learning and capacity building. All the participants were thankful for the management, especially to the Br. Principal and Br. Rehaman Javed for organizing such a wonderful course. Such a type of courses should be there in the future as well to enhance the capacity of the staff. it was well organized and covering all necessary contents, the participation of each participant, hesitation removal, and all other barriers was vanished by adopting the technical teaching methodology.

# Pictorial View



Dr. Amir Mehmood



Participants



Participants



Participants