

18 March 2020

Dear Parents / Guardians

RE: Dismissal of Students in the event of School Closure

As communicated on Monday 16 March, in the instance of SA Health instructing the College to close during a school day, classes will be immediately halted and students returned to home classes for dismissal. It is the request of the College that students be collected within 60 minutes of a notification.

St Dominic's Priory College appreciates that this will cause disruption to families, but the wellbeing of all students, staff and visitors to our College must remain our collective concern. Please know that the Leadership Team will remain onsite until all students are collected.

We ask that families work with us in anticipation, and make their plans now. It is advised households:

- Take steps to ensure at least one parent has their mobile phone with them at all times. Notifications will be sent via e-mail and SMS.
- Communicate with employers now to negotiate terms in the event you may need to leave work suddenly
- Reach out to family, friends or other St Dominic's parents whom you live nearby and may associate with, to delegate pick up responsibilities
- Have a conversation with your daughter/s so that she is aware of your family's 'Pick Up Plan' and equally prepared and at ease in the event of an interruption to her routine.

During a school closure it will be imperative that students remain at home.

In close, the College requests that you return, tomorrow, the below reply slip in acknowledgement of this letter.

Thank you for your ongoing support in these uncharted times.

Kindest regards,


Ms Helen Steele
College Principal

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COVID-19 School Closure Family 'Pick Up Plan' acknowledgement

- I/We acknowledge the conditions outlined in this letter.
Please provide details of your Pick Up Plan below:

eg. 'Auntie May will pick up Bernadette from the Molesworth Street Entrance'

- I/We will struggle to make the necessary arrangements and would like to be contacted by the College to discuss.

Parent Name/s: _____ Contact Number: _____

Name & Class of eldest enrolled daughter: _____ Class: _____

Name/s & Class(es) of younger students: _____

Signed: _____ Date: ___ / ___ / 2020

Please complete and return to Class Teachers by THURSDAY 19 MARCH



St. Dominic's

P r i o r y

College Ltd

Established 1884

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