



# ST MARY'S COLLEGE

EST. 1869

## APPLICATION FOR ENROLMENT

ST MARY'S COLLEGE  
253 Franklin Street  
Adelaide SA 5000  
Telephone: (08) 8216 5700  
Facsimile: (08) 8216 5730  
E-mail: [enrolments@stmaryscollege.catholic.edu.au](mailto:enrolments@stmaryscollege.catholic.edu.au)  
Website: [www.stmaryscollege.catholic.edu.au](http://www.stmaryscollege.catholic.edu.au)

### OFFICE USE ONLY

Enrolment Application received      /      /      Lodgement fee of \$75 paid   YES / NO

STUDENT DETAILS															
Surname:					Christian Name/s:										
Date of Birth:        /        /					To commence: Calendar Year		Year Level		Term						
Address:							Post Code:								
Home Languages: Main					Other										
Country of Birth:					If born overseas, date of arrival in Australia        /        /										
Date first enrolled in a school in Australia:        /        /					Religion:										
Aboriginal or Torres Strait Islander?    YES    NO    (Circle one)					Present Parish of worship:										
Sacraments		Parish			Date		Sacraments		Parish			Date			
Baptism							Reconciliation								
Confirmation							Eucharist								
Most recent Schools and Pre-schools (include Kindergarten up to present time):															
1						From        /        /		To        /        /							
2						From        /        /		To        /        /							
3						From        /        /		To        /        /							
4						From        /        /		To        /        /							
5						From        /        /		To        /        /							
FAMILY DETAILS			Parent/Guardian 1					Parent/Guardian 2							
Title:			Mr Mrs Ms Miss Dr Other ____ (please circle)					Mr Mrs Ms Miss Dr Other ____ (please circle)							
Family Name:															
Christian Name/s:															
Old Scholar of St Mary's?			YES / NO    Dates:					YES / NO    Dates:							
Usual Occupation:															
Employer:															
If not employed, do you receive a government benefit?    YES    NO    (Circle one)															
Telephone Numbers:		H				W				H			W		
Mobile Telephone Number:															
Country of birth/cultural background:															
Date of arrival in Australia:															
Home language:															
Religion:															
Relationship to child: (Father, Mother, Foster parent etc.)															
Residential Address:															
Postal Address:															
Email Address:															
Child resides with:															
Is there a Family Court or other relevant Court Order applicable?    YES / NO    (Circle one)    If Yes, please provide a copy of that order to the College															

Other children in the family	M/F	D of B	School attending	Year Level

### **SPECIAL STUDENT NEEDS AND CONSIDERATIONS**

(a) Does your child have any special achievements, talents?	YES / NO
(b) Does your child have any learning problems?	YES / NO
(c) Has your child attended any specialised agencies, special schools, units or centres?	YES / NO
(d) Does your child have any special needs or considerations? (Disabilities, impediments, allergies, restrictions on physical activity)	YES / NO
(e) Does your child require any special provisions to be made by the school? (e.g. medication, disabled access etc.)	YES / NO
(f) Does your child have any infectious diseases?	YES / NO

If YES to any of the above questions, please give details, using attachments if necessary

### **RELEASE OF INFORMATION**

1. St Mary's College respects the privacy of personal and sensitive information regarding your family. The College collects personal information, including sensitive information about the student and parent(s) or guardian(s) before and during the course of a student's enrolment at the College. The primary purpose of collecting this information is to enable the College to provide schooling for your child.
2. In situations where parents are separated, it is the policy of the College to release school reports to the mother and father of the student upon request. It is also our policy to allow both mother and father to attend parent/teacher interviews upon request. However, the College will abide by any court orders which prevent the release of such information.
3. Some of the information the College collects is to satisfy the College's legal obligations, particularly to enable the College to discharge its duty of care.
4. Health information about students is sensitive information within the terms of the National Privacy Principles under the Privacy Act. We may ask you to provide medical information or medical reports about your child from time to time.
5. The College from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes to other Catholic schools, government departments, South Australian Commission for Catholic Schools, Catholic Education Offices, local parish, medical practitioners and people providing services to the College including specialist visiting Consultants and Advisers from the Catholic Education Offices, sports coaches and volunteers.
6. In the event of default of payment of fees, the College may refer the default to a debt collection agency. If this occurs, personal information will be disclosed to the agency and you will be responsible for the collection costs.
7. The College from time to time is required to disclose personal and sensitive information in order to comply with the law or to report matters to the relevant persons or authorities.
8. If we do not obtain the information referred to above, we may not be able to enrol or continue the enrolment of your child.
9. Personal information collected from students is regularly disclosed to their parents or guardians. On occasions information such as academic and sporting achievements, student activities and other news is published in the College newsletter, magazine and our website.
10. Parents or guardians may seek access to personal information collected about them and their child by contacting the College. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the College's duty of care to the student, or where students have provided information in confidence.
11. As you may know the College from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. We will not disclose your personal information to third parties for their own fundraising purposes without your consent.
12. If you provide the College with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the College and why, that they can access that information if they wish and that the College does not usually disclose the information to third parties.

<b>SCHOOL EDUCATION OF PARENT</b> For the purposes of Government Data requirements, what is the highest year of Primary or Secondary School Parent 1 and Parent 2 has completed?	<b>FURTHER EDUCATION OF PARENT</b> For the purposes of Government Data requirements, what Non-School Education has Parent 1 and Parent 2 completed?				
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;">Parent 1 Mark one box</td> <td style="width: 50%; text-align: center;">Parent 2 Mark one box</td> </tr> </table>	Parent 1 Mark one box	Parent 2 Mark one box	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;">Parent 1 Mark one box</td> <td style="width: 50%; text-align: center;">Parent 2 Mark one box</td> </tr> </table>	Parent 1 Mark one box	Parent 2 Mark one box
Parent 1 Mark one box	Parent 2 Mark one box				
Parent 1 Mark one box	Parent 2 Mark one box				
Year 12 or equivalent <input type="checkbox"/>	Bachelor Degree or above <input type="checkbox"/>				
Year 11 or equivalent <input type="checkbox"/>	Advanced Diploma/Diploma <input type="checkbox"/>				
Year 10 or equivalent <input type="checkbox"/>	Certificate I to IV (incl Trade Cert) <input type="checkbox"/>				
Year 9 or equivalent or below <input type="checkbox"/>	No non-school qualification <input type="checkbox"/>				

**PARENT/GUARDIAN DECLARATION**

1. In enrolling my child at this school I/we accept that she will be educated in the Catholic faith within a Christian educational environment.
2. I/we accept that support of school staff and cooperation concerning school activities is essential.
3. I/we accept that we will abide by school policies as amended from time to time.
4. I/we accept that participation in camps is compulsory and that membership in school sporting teams is desirable.
5. I/we accept that the College reserves the right to engage in restorative practice for serious or continued breaches of school rules, regulations and/or policies.
6. I/we accept the standards the College sets regarding grooming, uniform and personal presentation.
7. I/we accept responsibility for the payment of tuition fees and other costs associated with the education of my/our child as determined and amended from time to time by the College (except where exemptions/remissions have been sought and granted).
8. I/we give consent for the College to contact any other Catholic school which my child has previously attended for the purpose of ascertaining my/our fee paying record.
9. I/we accept that the College does not accept liability for damage or loss of any personal possessions of students and that insurance for student's personal possessions is my responsibility.
10. I/we agree to pay all expenses incurred in pursuing recovery of overdue amounts from me/us, including (but not limited to) legal fees, location administrative costs and any fees payable to debt recovery consultants.

**I acknowledge and accept all of the terms and conditions of the Release of Information (clauses 1-12) and Parent/Guardian Declaration (clauses 1-10). I also declare that all of the information provided in this application is, to the best of my/our knowledge, true.**

Mother/Guardian	Father/Guardian
Name ( <i>Print</i> ) .....	Name ( <i>Print</i> ) .....
Signature: .....	Signature: .....
Date: .....	Date: .....

**PLEASE NOTE: If applicants accept an offer of enrolment, the terms and conditions detailed in this *Application for Enrolment* are incorporated in the Enrolment Contract.**

Please state your reasons for choosing this Catholic school for your child's education.

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**NON-REFUNDABLE ENROLMENT LODGEMENT FEE \$75.00 (per application)**

I hereby authorise St Mary's College to draw the amount of \$.....

on my Mastercard [ ] Visa [ ] Expiry date:.....

Cardholder's name: .....

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Authorised signature of Cardholder: ..... Date:.....