



RETURN TO TENNIS TOOLKIT

COVID-19 Return to Community Tennis Competition Checklist

TENNIS VICTORIA

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Introduction

From 22 June 2020, COVID-19 restrictions in the State of Victoria have been eased such that tennis can be delivered more or less as it was Pre-COVID-19, with physical distancing and hygiene protocols integrated as a 'new normal' for the foreseeable future. There are also one or two things still not allowed such as large social gatherings, large groups of spectators and tournaments.

What is the purpose of this document?

The Tennis Victoria **Return to Community Tennis Competition Checklist** is provided to enable associations, clubs and venue operators to prepare for the return of community tennis competition from 22 June 2020.

This checklist should be considered in conjunction with the Tennis Victoria [Return to Tennis Guidelines](#).

What else do I need to know?

Whilst we have tried to capture everything you will need to consider in this document, this remains an evolving situation. Please continue to refer to the [Tennis Victoria website](#) regularly for further updates.

1. Clubs/Associations

#	Action	Link
1.1	<p>Has the club contacted all players to discuss their availability and willingness to play?</p> <p>Questions to ask might include:</p> <ul style="list-style-type: none"> • Availability for the season • Confirming player contact details • Asking if player/parent would be willing to be rostered as a venue supervisor • Seeking transport permission from parents for junior away matches <p>Once this is complete, Associations can make a judgement about whether or not there are enough players to proceed.</p>	
1.2	<p>Do all players understand their responsibilities before, during and after play?</p> <ul style="list-style-type: none"> • Has your Association considered an agreement for players to abide by COVID-19 restrictions/management plans for each venue they will play at? 	Player Declaration Form
1.3	<p>Government guidelines require that contact details and entry and exit times, are recorded for every person entering a sports venue (both indoor and outdoor. This is vital information in the case of someone being diagnosed with COVID-19 at a later date and needing to trace everyone they may have been in contact with. Does the club/association have a system for this in place for competition days?</p> <p>You may want to consider:</p> <ul style="list-style-type: none"> • Entering participating players details into Match Centre (or similar platform), including ensuring any last minute player changes are recorded. • Creating an attendance register at the venue for all players, parents, spectators, officials and volunteers, with arrival and departure times and contact details. 	Match Centre Player Attendance Register Template



	<ul style="list-style-type: none"> All players, parents, spectators, officials and volunteers are encouraged to download COVIDSafe app. 	
1.4	<p>Has the club/association considered best practices for the use of equipment and management of hygiene?</p> <ul style="list-style-type: none"> Players need to bring their own tennis equipment and not share with others. Tennis balls should be supplied by home club or home club players and cans should only be touched by one player. Where tennis balls are touched by more than one person during play, hand sanitiser should be used frequently. Scores should be recorded by one person, either with their own pen and paper, or on their mobile device. Pens and scorecards should not be shared. Use of on-court chairs or benches should be avoided. Where they are used they should be cleaned thoroughly before and after each use. Each court sweeper should be used by the same one person for entire match, and santised by that person after match is complete. On-court scoreboards should not be used. Opponents should change ends via opposite sides of the net. A racquet tap should be used instead of shaking hands before and after a match. Players need to bring plenty of water and not share with others. Players need to bring their own snacks and not share with others. 	Guide for players to enter scores in Match Centre on mobile phone for competitions
1.5	<p>Based on the size of the venue, has the club and/or association communicated whether or not spectators will be permitted into the venue and if so, is a plan in place to manage physical distancing?</p> <p>Spectators must be physical distancing (1.5m apart and only 1 person per 4m²) and in groups of 20 or less. Groups of 20 people, must be well spaced out from another group of 20 people. Most tennis venues in Victoria will not be able to accommodate this safely so Tennis Victoria recommends that only people core to playing or coaching should be at the venue. This includes at least one parent/guardian of younger children who must have line of sight of their child for the duration of the tennis activity, to comply with Child Safety guidelines.</p>	
1.6	<p>Has the club considered options for returning to competition such as intra-club challenge ladders etc?</p>	Modified Competitions Document

2. Marketing/Communication

#	Action	Link
2.1	<p>Do all venues to be used in association competition publish their COVID-19 management plan/player requirements online?</p> <p>This is important so that players are able to understand clearly what the expectations of different venues are and how their safety will be managed. This should include (not</p>	Media release for Associations Social Media



	exclusively) how to enter and exit the venue; what facilities, if any, will be available during competition times; how physical distancing is managed by the club etc.	policy
2.2	Are hygiene protocols and physical distancing requirements clearly signed around all competition venues?	Marketing Resources
2.3	Is there a designated contact person for all COVID-19 related questions for your association? If there is, how is this communicated to the association members?	

3. Venue

#	Action	Link
3.1	Have all venues to be used in competition conducted an audit to ensure they are in a safe and playable condition following the period of COVID-19 enforced closure? Is the facility accessible and inclusive for all members of the community?	Audit checklist
3.2	Have all venues to be used in competition undertaken a thorough clean of the facilities, including, but not exclusively, court gates, court and coaching equipment, clubrooms, toilets etc. <ul style="list-style-type: none"> • Venue operators might want to consider putting a cleaning roster in place to ensure the facility remains clean 	Cleaning Principles
3.3	Have all venues to be used in competition displayed COVID-19 hygiene and hygiene posters around the venue? <ul style="list-style-type: none"> • If applicable, mark out social distancing crosses on the floor, 1.5m apart, to ensure patrons maintain a safe distance from one another. • If resources are required in other languages Tennis Victoria can assist with a translation service to cater for your local community 	Hygiene Poster Translation assistance
3.4	Has the club/association considered court availability and usage during competition to ensure they are adhering to state government restrictions? <ul style="list-style-type: none"> • The Tennis Victoria Court Usage Plan can assist with planning court scheduling. • If Book a Court (BAC) is in use at a venue, the Tennis Victoria BAC Scheduling guide will assist with blocking out courts for competitive play as well as Book a Court guests. • Has the use of lighting been managed? 	Court Usage Plan BAC Scheduling
3.5	Where applicable, can doors and gates be left ajar whilst competition is being played to minimise contact with hard surfaces and the requirement for cleaning?	



Other Considerations

Child safeguarding remains a priority along with the management of COVID-19. Child safeguarding procedures can be accessed at: <https://www.tennis.com.au/play/for-parents/safeguarding-children>

All players are encouraged to arrive and leave as close as possible to when they need to be at the venue.

You may want to encourage facility users to download the COVIDSafe app to assist with participant tracking in the case of a positive COVID-19 test result of a participant.

At all times, sport and recreation organisations must respond to the directives of Public Health Authorities. Localised outbreaks may require sporting organisations to again restrict activity and those organisations must be ready to respond accordingly. The detection of a positive COVID-19 case in a sporting or recreation club or organisation will result in a standard public health response, which could include quarantine of an individual or large group, and close contacts, for the required period.