

POSITION DESCRIPTION

ASSOCIATION PRESIDENT



Executive Role

Decision making, overseeing and long term focus level of the committee.

Objectives

- To provide strong, efficient and effective leadership for the Association.
- Ensure the Association is run efficiently administratively, financially and socially to support the competition activities.
- To provide support to the committee members and volunteers to ensure the efficient operation of the Association.
- To provide a safe and enjoyable recreational environment for all Association members and ensure all activities are played in a fair and competitive spirit.
- To promote the Association and its activities in the local media including social media, radio, newspaper and other mediums.

Responsibilities

- Ensure the Committee of Management and other committee members fulfil their responsibilities to the Association.
- Be familiar with the rules and practices of the governing bodies including local councils and any other bodies that requires governance implementation.
- Preside over all meetings of the Committee of Management.
- Manage any public comment concerning any situation or incident that may reflect on the public well-being of the Association.
- Attend or delegate attendance at governing body workshops and forums where required.
- Acts as the Association delegate at any governing body meetings in the best interests of the Association (or delegate role).
- Act as tribunal delegate as required.
- Report activities of the Association to the membership at the annual general meeting.
- Assist other committee members in their duties as required.
- Undertake tasks at the request of the Committee of Management.

Relationships

- Reports to the members and Committee of Management.
- Supports all Committee of Management, members, and volunteers.
- Liaises with the volunteer coordinator.
- Liaises with the communication manager.

Accountability

- The president is accountable to the members and the Committee of Management.
- Provides a report on any aspect of portfolio operations to the committee of Management when requested.
- Seeks ratification from the appropriate committee member prior to committing the club to any financial expenditure or action.