



## **MLTAQ REFUND & RETURN POLICY (Valid from 1 November 2023)**

Refund requests must be made in writing to the relevant person as described below.

### **Conferences, Seminars or Workshops**

Refunds requested one month or more before the event date will receive a full refund.

Refunds requested more than two weeks and less than one month beforehand will be subject to a 20% cancellation fee.

No refunds will be made if the request is received less than 2 weeks before the advertised date. In the case of exceptional circumstances, a request in writing must be made to the event organiser. The request will be considered by the MLTAQ executive committee.

### **Membership**

No refunds will be made for memberships. In the case of exceptional circumstances, a request in writing must be made to [membership@mltaq.asn.au](mailto:membership@mltaq.asn.au). The request will be considered by the MLTAQ executive committee.

### **Journal (only) subscription**

A refund of the journal (only) subscription may be made provided the request is made in writing to [membership@mltaq.asn.au](mailto:membership@mltaq.asn.au). The amount of the refund will depend on how many journals have been supplied at the time of the request.