

HEALTH, SAFETY & WELLBEING POLICY

JVJSM Pty Ltd trading as Stafflink Workforce Management is committed to providing all workers, contractors, and visitors with a safe and healthy work environment in line with relevant WHS legislation, Codes of Practice and Australian Standards.

Stafflink Workforce Management will exercise its due diligence through the implementation of robust risk management frameworks. Our goal is to prevent injuries and illnesses in the workplace.

Stafflink Workforce Management will achieve this through:

- Developing and implementing safe systems of work including plant and equipment maintenance via an effective WHS Management System.
- Assessing, identifying and reducing the risks associated with work activities that have the potential to cause injury or illness.
- Measuring and evaluating the WHS performance through regular review throughout all levels of the organisation.
- Providing instruction, training and supervision to improve understanding of workplace hazards, including safe work practices and emergency procedures.
- Involving employees, clients and contractors in health and safety matters and consulting with them on ways to recognise, evaluate and control workplace hazards.
- Applying effective rehabilitation measures for employees who suffer work related injuries.
- Ensuring that everyone (including visitors and contractors) complies with appropriate standards and workplace directions to protect their own and others' health and safety at work.

It is the responsibility of all employees, contractors, visitors and any other persons to:

- Follow all company safety requirements and relevant codes of practice.
- Maintain a clean and orderly work area.
- Report all hazards, near misses, incidents, injuries and illnesses.
- Actively participate in safety improvement activities.
- Maintain a duty of care for their own actions as well as for the health and safety of all others with whom they are in contact in the workplace.

This Policy will be monitored and reviewed every two years or as required by legislation changes by our management team in consultation with employees. Stafflink Workforce Management will conduct audits of our management system, and review and measure our WHS performance.

Stafflink Workforce Management and its employees are committed to working together to meet health and safety objectives and to create a safe work environment for everyone.